



LOS ANGELES COUNTY COMMISSION ON HIV

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PLANNING, PRIORITIES & ALLOCATIONS (PP&A) COMMITTEE MEETING MINUTES August 26, 2014

Approved
1/27/2015

PP&A MEMBERS PRESENT	PP&A MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Al Ballesteros, MBA, <i>Co-Chair</i>	Michelle Enfield	Michael Pitkin	Jane Nachazel
Brad Land, <i>Co-Chair</i>	Lynnea Garbutt	Craig Pulsipher	Craig Vincent-Jones, MHA
Susan Forrest	Sharon Holloway/Ismael Morales	Scott Singer	
Miguel Martinez, MPH, MSW	Abad Lopez	Terry Smith	
Mario Pérez, MPH	Marc McMillin	Lambert Talley	DHSP STAFF
Juan Rivera	LaShonda Spencer, MD		None
	Monique Tula		

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Planning, Priorities & Allocations (PP&A) Committee Meeting Agenda, 8/26/2014
- 2) **Table:** Commission Members' Conflicts of Interest, 8/26/2014
- 3) **Spreadsheet:** FY 2014 Allocations with Modifications, 8/26/2014

1. **CALL TO ORDER:** Mr. Land called the meeting to order at 1:20 pm and attendees stated their conflicts of interest.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Postponed*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the Priorities and Planning (P&P) and Planning, Priorities and Allocations (PP&A) Committee meeting minutes, as presented (*Postponed*).
4. **PUBLIC COMMENT (*Non-Agendized or Follow-Up*):** Mr. Pitkin urged the Commission to ensure all voices are heard including those that may not be popular at any given time such as that of the AIDS Healthcare Foundation.
5. **COMMITTEE COMMENT (*Non-Agendized or Follow-Up*):** There were no comments.
6. **CO-CHAIRS' REPORT:** The Co-Chairs recently reviewed work products that PP&A requires to complete its work, many of which are developed by other Committees. The Co-Chairs wanted PP&A to be aware other Committees may need to postpone their own Committee-specific projects so that they and Mr. Vincent-Jones can complete PP&A products.
7. **RE-ALLOCATION OF FY 2015 RW RESOURCES:**
 - A. **Allocation of Potential FY 2014 Savings:**
 - Mr. Pérez reported DHSP will require a couple of weeks to provide reports on all pertinent information and offer investment suggestions. It is currently engaged in implementing amendments and augmentations for \$1.48 million approved a few weeks ago to address the Part A grant increase. The next task is to allocate \$2-3 million in underspent funds based on migration patterns to service categories where there is a need and investment options are available.
 - Since the 8/19/2014 PP&A meeting, Mr. Pérez directed DHSP to explore various investment options including shoring up Oral Health procedures. Dr. Sonali Kulkarni is evaluating provider capacity and appetite to serve 1,000 more clients.

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- He reviewed other service categories discussed recently: Mental Health, already underspent; Residential, HOPWA received a grant increase so cannot utilize more funds now; Medical Specialty, no current data to support an increase; Benefits Specialty and Medical Nutrition, recently increased. Consequently, he did not recommend these for increase.
- Mr. Singer asked if there would be a surplus in FY 2015 if there is another increase. Mr. Pérez replied there would be, but advised against making increased FY 2014 funds part of the permanent system structure, e.g., for permanent staff salaries. There may not be an increase in FY 2015 so such funds could be cut. On the other hand, temporary additional dentist/hygienist hours could help with such procedures as bridges and crowns without affecting the system overall.
- Mr. Singer encouraged more provider input into decisions to address their implementation challenges. For example, this year HRSA changed the definition of indirect pertaining to rent and facilities. Overhead previously charged to indirect is now charged to program costs which results in an effective 10% cut. Insurance and other expenses increase with the amount of services, but the ability to pay for them with indirect has decreased. The San Francisco jurisdiction is supplementing indirect with Net County Cost (NCC) funds to help all providers maximize their grants.
- Mr. Land felt that might not be allowable because it pertains to procurement, but Mr. Vincent-Jones said it might be appropriate if it effects service provision. Mr. Pérez commented that that strategy could be part of the discussion. It would be an approximately \$3 million decision. He noted DHSP disagreed with HRSA's ruling on restricting indirect.
- Mr. Vincent-Jones recommended presenting all pertinent information at the 9/18/2014 Commission meeting in order to develop a general consensus. A single presentation at the Commission will also avert extra meetings at other Committees that will be impacted by decisions such as Standards and Best Practices (SBP).
- Mr. Smith felt it ineffective to develop recommendations with so large a group. He urged PP&A draft recommendations prior to Commission presentation. Mr. Pérez suggested cancelling the 9/18/2014 Commission meeting and holding a large subcommittee meeting instead, but Mr. Vincent-Jones noted that would also be open to the public. On the other hand, a Commission meeting advertised as an allocations meeting was likely to draw fewer general public attendees.
- Mr. Land felt the complexity of the financial spreadsheets alone made effective Commission presentation too difficult without a prior strategy. Mr. Vincent-Jones agreed information was complex, but felt it could be presented in a way people can understand. Commission members have questioned the foundations of previous decisions developed in PP&A and Executive and there have been complaints that they were not involved in the decision-making process.
- The body reached consensus to provide a 9/18/2014 Commission meeting presentation. PP&A will hold a meeting prior to the Commission meeting to review additional materials and develop an allocations strategy.
- Mr. Vincent-Jones suggested a combined meeting with PP&A, SBP and Executive to start to address long-term strategy as well as the underspent \$2-4 million. Several felt that unrealistic and urged addressing underspent funds first.
- Mr. Pérez noted DHSP was in full application mode so every hour was crucial. While he supported inclusiveness, he felt it unproductive now to hold multiple meetings in an attempt to inform those new to this very complex material. Instead, he recommended one meeting to address FY 2014 Part A underspending, with current NCC and Part B information, and FY 2015 spending realities including the CDC Cooperative Agreement.
- ➡ Schedule special PP&A meeting on 9/16/2014, 12:00 noon to 4:00 pm: to review PEP/PrEP options as previously committed for the 9/18/2014 Commission meeting; to allocate FY 2014 underspending.
- ➡ Invite Executive members and SBP Co-Chairs Ms. Granados and Dr. Younai to 9/16/2014 meeting to broaden input.
- ➡ In preparation for the 9/16/2014 PP&A meeting, Mr. Vincent-Jones and Dave Young will review all funding streams and prepare spreadsheets for FY 2014 allocations and expenditures, and FY 2015 allocations.
- ➡ In preparation for the 9/16/2014 PP&A meeting, Messrs. Ballesteros, Land, Vincent-Jones and Pérez will hold a conference call to frame the meeting and ensure availability of all pertinent materials.

9. NEXT STEPS: There was no additional discussion.

10. ANNOUNCEMENTS: There were no announcements.

11. ADJOURNMENT: The meeting adjourned at 2:35 pm.